Date: 22.02.2024

Minutes of the IQAC Meeting held on 08.01.2024

A meeting of IQAC during 2023-24 was held at Vidysagar Sabhakaksha, Chakdaha College at 3.00 pm on 08.01.2024 to discuss the following agenda.

1. Read and confirm of the minutes of the last meeting.
2. Discuss regarding submission of SSR for NAAC accreditation (Cycle 3)
3. Discuss on the participation of the NIRF 2024 (college format).
4. Review of the celebration of Students' Week.
5. Miscellaneous matters.

The following members were present at the IQAC meeting:

IQAC Team, Chakdaha College, 2023-24		Present/ Absent
1. Dr.Swagata Das Mohanta	Principal	Present
2. Dr.Arun Kumar Nandi	Co-ordinator, IQAC	Present
3. Dr Prabir Kumar Das	External Member	Absent
4. Rev. Swami SarvalokanandaJi Maharaj	External Member	Absent
5. Dr.Shaktibrata Bhowmick	External Member	Absent
6. Dr.Paritosh Biswas	NAAC Jt. Co-ordinator	Present
7. Dr.Saikat Sarkar	NAAC Jt. Co-ordinator	Present
8. Dr.Iftikar Alam	Secretary	Present
9. Dr.Anjan Sengupta	Teacher Member	Present
10. Dr.SahanousMallick	Teacher Member	Present
11. Dr.Sarbajit Paul	Teacher Member	Present
12. Dr. Nikhil kumarMondal	Teacher Member	Present
13. Dr.Somen Ghosh	Teacher Member	Present
14. MithunSarkar	Teacher Member	Present
15. Sumanta Kumar Das	Librarian	Present
16. Sri SujashKarmakar	Alumni Member	Present
17. Sri Narendra Kumar Sarkar	Non Teaching Member	Present
18. Sri Anip Roy	Non Teaching Member	Present
19. Sri Tufan Banerjee	Non Teaching Member	Present

CHAKDAHA COLLEGE

Mobile No. 8967300985

P.O.-Chakdaha, Dist.- Nadia, Pin.- 741222
Re-accredited by NAAC 'B+' ::: **Affiliated to University of Kalyani**
Website: www.chakdahacollege.ac.in :::: E-mail:chakdahacollege1972@gmail.com
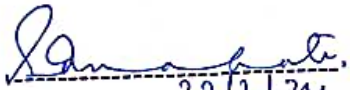Website for IQAC: https://chakdahacollege.ac.in/IQAC/Index.aspx
E-mail: chakdahacollegeiqac2014@gmail.com

The meeting commenced with a welcome address from Dr. Swagata Das Mohanta, Principal of Chakdaha College. Dr. Arun Kumar Nandi, IQAC Co-ordinator, presented the meeting's agenda for discussion.

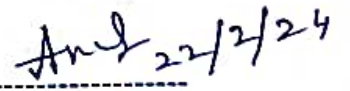The resolutions adopted unanimously in the meeting are as follows:

1. The minutes of the IQAC meeting held on 20.09.2023 were read and confirmed.
2. The Coordinator reported that AQAR 2022-23 was submitted on 2nd November 2023 based on available data and information. An edit option on AQAR in the NAAC portal was noted, and it was resolved that AQAR be edited as and when required data is updated. The updates should be submitted to the IQAC Coordinator in a specified format (appendix).
3. It was reported that IIQA for NAAC accreditation (Cycle 3) had been submitted and approved by the NAAC on 18th December 2023, and SSR should be submitted within 45 days from the date of approval. The status of SSR for such submission was presented by the NAAC coordinators for consideration in the meeting. Members expressed satisfaction with the progress of SSR preparation for submission to NAAC, with some updates on documentation.
4. It was reported that the NIRF 2024 (college format) was submitted and uploaded on the college website for feedback, if any.
5. It was resolved in the meeting that a status report on the Students' Week celebration be prepared by Dr. Iftikar Alam in consultation with the Principal and with the help of different event organizers of such Students' Week celebration.

The meeting concluded with a vote of thanks from and to the Chair.

22/2/24

(Dr. Swagata DasMohanta)
(Signature of the Chairperson)

Principal
CHAKDAHA COLLEGE

Arun 22/2/24

(Dr. Arun Kumar Nandi)
(Signature of the Co-ordinator)
Co-ordinator
IQAC, Chakdaha College

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Website for IQAC: https://chakdahacollege.ac.in/IQAC/Index.aspx
E-mail: chakdahacollegeiqac2014@gmail.com

Appendix: Format for data updates on the AQARs

AQAR-Year	Sl .No. of Key-indicator	Uploaded data/Nil/0	Updated/ Corrected data *	Remarks, if any
For example:				
AQAR 2022-23	5.2.1.1 Number of outgoing students placed during the year	0	21	Self-attested list of students placed is attached.
AQAR 2022-23	5.2.2.1 Number of outgoing student progression to higher education	243	227	
AQAR 2019-20	1.3.1 Value-added courses imparting transferable and life skills offered during the year	NA, Nil, 0	?, ?, ?	
AQAR 2019-20	4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year	Assigned Budget on academic facilities=0 Expenditure incurred on maintenance of academic facilities=0 Assigned budget on physical facilities =0 Expenditure incurred on maintenance of physical facilities=0	? ? ? ?	

Please ensure that any corrections or updates are accompanied by supporting documents, duly sealed and signed by the Principal.

IQAC Meeting

Date: 22/2/24, Venue: Vidyasagar Sabhakaksha.

Members Present

1. _[signature]_ 22/2/24
2. Arun Kr. Nandi
3. Nikhil Kr. Mandal. 22.2.24
4. _[signature]_ 22.2.24
5. Sp___ 22ᵒ²/2024
6. _[signature]_ 22-02-24.
7. Saikat Sarkar 22-02-24
8. Sahanows Mallick 22-02-2024
9. Narendra Kr. Sarkar. 22-02-2024.
10. _[signature]_ 22.02.2024
11. _[signature]_ 22.02.2024
12. _[signature]_
13. Sujash Karmakar. 22.02.24.